

# Online Officer Election Tips



## 1. COMMUNICATE

Throughout these rather odd times, communication is going to be key!

Make sure that your club has a consistent method of communication to best disseminate information.

Examples include - Remind, Email, Google Classroom, Social Media, or a Website



## 2. SHARE AN APPLICATION

While some clubs may not traditionally have an application, it can be a great way to make sure members are the right fit for the position.

When you share an electronic application, sharing the form in many different formats can be a great way to simplify the application process for interested members.

Examples include - Google Docs, Word, PDF, or even a form such as a Google form or Formstack



## 3. SET A SCHEDULE

Set a date and time for applications for be due.

This helps your club stay organized and all on the same page.

## 4. CANDIDATE ELECTION VIDEOS



Have candidates submit a short election video, anywhere from 1 to 3 minutes is a good place to start.

Videos can help candidates explain their platform and why they believe they would be a good fit for the position.

Examples of platforms include - FlipGrid or mp.4(if using mp.4 make sure to share these videos with club members)

## 5. SHARE A VOTING FORM

An online form, as opposed to fielding emails from a large number of members, will be one on the easiest ways to vote.

Forms to use include - Formstack, Google Forms, Doodle Poll, or Survey Monkey



## 6. ANY QUESTIONS?

If you still have questions or would like additional assistance, be sure to contact you Lieutenant Governor.

Your Lieutenant Governor is always here to help and everyone in the Illinois Eastern-Iowa Key Club District serves to "Make Service Possible!"

